

Charlene Dobbins

Firm Administrator

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Charlene Dobbins juggles the many practical needs of our diverse, busy, and growing law practice as our Firm Administrator. She personally handles or oversees the financial, personnel, and logistical tasks that keep Brooks & DeRensis humming. Charlene can't wait to share her baking and gardening skills with her new grandchild.

Work for Brooks & DeRensis

Charlene serves as Firm Administrator of Brooks & DeRensis' Boston office. She manages Human Resources, IT, and Operations functions, assists with Marketing and Events, and is the go-to person for administrative matters. Charlene works closely with leadership to support the firm's initiatives and strategic vision.

Professional Experience

Prior to joining Brooks & DeRensis, Charlene was a Financial Administrator with the Boston law firm Deutsch Williams for seven years and an Office Administrator with another Boston firm for 17 years.

Interests

Outside of the office, Charlene enjoys time with friends and family, as well as knitting.